

MINUTES
Otis Cultural Council
March 19, 2025

This meeting was conducted in person.

- I. **Call to Order:** 6:15 p.m. Present: Jeanne Randorf, Carole Burke, Arlene Tolopko, Shanon Albee, Deb Fogel, Carol Lombardo
Guests: Tricia Smith, Susan Hicks
- II. **Approval of the minutes of December 18, 2024:** Carol Lombardo approved the minutes, and Deb Fogel seconded the motion. The minutes were approved.
- III. **Chair Report (Jeanne):**
 - A. Tricia Smith and Susan Hicks were guests at the meeting, and are interested in joining the Otis Cultural Council.
 - B. Recruiting Recycling Help: The recycling committee needs help one weekend a month at the transfer station.
- IV. **Financial Report (Shanon):**
 - A. Encumbered Funds: The Festival Latino and Blanford Historical Society have not submitted forms for their reimbursement.
- V. **Recycling (Deb)**
 - A. Tom Soules (Am Vets) wants to deduct the expenses for a hand cart and roof between sheds from the quarterly shed.
- VI. **Programs**
 - A. Stephanie Skinner (Director, Otis Library) requested \$225 for Brie's Balloons. This expense was approved by the committee.
 - B. FRRES reimbursement: Heidi Utenis said she will submit reimbursement forms right after the event.
 - C. Knox Trail Video: Tom Ragusa has completed the video about the trail. Jeanne has watched it and it is very good.
 - D. Flower Barrel Gardeners: Jeanne inspects the barrels in town to see if we need new ones. Jeanne will send out an email to all the people who participated last year.
- VII. **Other Business:**
 - A. Arlene and Shanon recommended bands for a Summer Festival in Otis
 - B. Carol Lombardo is moving to Pennsylvania and is resigning from the Otis Cultural Council. She will be missed.
- VIII. The next meeting will be on April 16, 2025.
- IX. The meeting was adjourned at 7:25 p.m.

Minutes submitted by Deb Fogel